



المدرسة الفلبينية

THE PHILIPPINE SCHOOL

“LEADER IN ACADEMIC EXCELLENCE AND VALUES FORMATION”

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Overview of School Operations

TPS-AUH maintains structured and effective school operations aligned with ADEK policies and the Irtiqaa Inspection Framework. The school ensures the delivery of quality education through well-organized academic, administrative, and support systems that promote student achievement, wellbeing, and operational continuity.

Daily school activities are carried out according to an approved academic calendar, ensuring the smooth execution of teaching, learning, co-curricular programs, and administrative functions. The school promotes a safe, inclusive, and student-centered environment in line with ADEK expectations.

Academic Operations

The school implements a DepEd K–12 curriculum aligned with ADEK requirements. Teaching and learning processes focus on curriculum completion, continuous assessment, and monitoring of student progress.

Instruction is delivered through face-to-face and Distance Learning (DL) modalities when required. The use of Genyo LMS supports flexible and continuous learning. Assessment practices include formative and summative evaluations, examinations, and data-driven interventions for diverse learners, including SEN, and high/low achievers.

Teaching and Learning Quality

Teachers employ varied instructional strategies to enhance student engagement, critical thinking, and creativity. Technology integration, differentiation, and inclusive practices are embedded in classroom instruction.

Continuous Professional Development (CPD) programs are conducted to ensure that teachers meet ADEK standards in pedagogy, assessment, and classroom management.

Student Welfare and Safeguarding

TPS-AUH prioritizes student wellbeing through comprehensive safeguarding and child protection measures. The school implements policies on student protection, anti-bullying, and inclusion.

Support services include guidance and counseling, psychometric assessment, and health services. Student supervision is ensured both on campus and during Distance Learning to maintain safety and wellbeing.

Leadership and Administrative Operations

The school is led by the Principal, supported by the Vice Principal, Heads of Department, and administrative staff. Leadership ensures effective governance, strategic planning, and compliance with ADEK requirements.

Administrative processes include enrollment, attendance tracking, communication with parents, and coordination among staff. Systems are in place to ensure efficient documentation and reporting.

Staff Structure and Human Resources

TPS-AUH employs qualified teaching and non-teaching personnel, including academic leaders, coordinators, teachers, administrative staff, IT personnel, and support staff.

Roles and responsibilities are clearly defined to support school operations, compliance, and service delivery. Continuous staff development ensures alignment with ADEK standards.

Facilities, Safety, and Risk Management

The school ensures proper maintenance of facilities, classrooms, and equipment. Health and safety protocols are strictly enforced to ensure a safe learning environment.

Risk assessment and mitigation plans are in place to address emergencies such as weather disruptions, power outages, and other external factors. The school complies with ADEK safety regulations and emergency preparedness requirements.

Financial and Operational Continuity

Financial operations include tuition fee management, coordination with service providers, and resource allocation. The school ensures operational continuity through flexible planning, especially during disruptions such as the implementation of Distance Learning.

Efforts are made to balance policy compliance with compassion and stakeholder support.

Co-Curricular and Student Development Programs

TPS-AUH provides a wide range of co-curricular and extracurricular activities to support holistic development. These include sports, cultural events, academic competitions, and

leadership programs.

Students demonstrate strengths in STEM, innovation, communication, leadership, and teamwork through active participation in local and international competitions.

Parent and Community Engagement

The school maintains strong communication with parents through advisories, meetings, and digital platforms. Parents are encouraged to actively participate in school programs and comply with school policies.

Stakeholder engagement aligns with ADEK's Parent Code of Conduct, ensuring responsible and transparent communication.

Compliance with ADEK Requirements

TPS-AUH adheres to all ADEK policies, including Distance Learning guidelines, safeguarding requirements, and reporting protocols.

The school ensures readiness for IRTIQAA inspections by maintaining evidence of compliance, continuous improvement plans, and performance monitoring systems.