

Student's Handbook

A.Y. 2026-2027

This belongs to:

Name: _____

Grade & Section: _____

HAIL! TPS ABU DHABI

Lyrics: Jonathan Esguerra & Pocholo Maturan
Music: Pocholo Maturan

Hail to thee our Alma Mater!
The Philippine School of Abu Dhabi
The cradle of learning and virtue
for the Filipino youth.

We will soar high in the sky
like the mighty falcon fly
Colors flying green and gold
symbol of hope and excellence.

Hail to thee our Alma Mater!
The Philippine School of Abu Dhabi
Our shining light and guiding spirit
towards the road to victory.

On the golden sand of this land
stands a pillar to behold
Red, green, white and black to unfold
the colors of UAE.

Hail to thee our Alma Mater!
The Philippine School of Abu Dhabi
With hope and pride our thanks to you,
O Alma Mater dear.

Hail To TPS!

Commitment Mission:

The Philippine School - Abu Dhabi is a learning institution with a mission to provide an affordable quality education while developing and nurturing the whole child in a student-centered learning environment, embracing every learner's unique needs and abilities.

Commitment Vision:

It envisions to become a leader in academic excellence and values formation through respect, self-discipline, tolerance, inclusivity and national identity.

CORE VALUES

1. Respect (self and others)
2. Self-discipline
3. Nationalism
4. Recognition of religion and cultural diversity

STUDENTS' RESPONSIBILITIES

All students are responsible to:

- Follow all policies, rules, and regulations set forth by ADEK and school.
- Follow and respect the Student Code of Conduct and Student Rights and Responsibilities.
- Engage actively and positively to the learning environment.
- Contribute to promote a positive school environment.

TPS - AUH students are expected to act and behave in a way that promotes a positive school environment. The following code of conduct is expected to all students attending schools. The code of conduct applies while students are in school, on school grounds, school bus,participating in school-led field trips, and attending any extra-curricular activities sponsored by the school thus, TPS-AUH expects that all students will:

- Follow all the instructions and rules of the school and the classroom.
- Behave responsibly and will not put other people or themselves in danger or at risk of danger.
- Take care of the school building(s), equipment, or property of the school and/or other people.
- Arrive at school and classes on time and, if absent; submit to the office with a signed excuse form from parent with the attached medical certificate.
- Participate to promote a positive school community.
- Demonstrate a positive attitude towards studying and act appropriately so as not to disrupt classes or the learning of others.
- Commit to the heritage and culture of the **UAE** in such a way that they behave honestly and conduct themselves with dignity.
- Show respect to all teachers, school personnel, fellow students, their families, and members of the community.

Official School Name:

The Philippine School – Abu Dhabi is the official name of our school. It is located in # 59 Barqa Awwad Street, Baniyas East 7, Abu Dhabi, United Arab Emirates.

The school name is abbreviated as *TPS-AUH*.

School community are called ***TPSians.***

Official TPS-AUH Logo:

TPS-AUH Culture of Learning Identity: *Transform. Progress. Succeed.*

Official School Color: *Emerald Green*

The color emerald green symbolizes growth, excellence, hope, resilience, and the school's commitment to nurturing globally competitive, values-oriented Filipino learners.

Official School Hymn: *Hail! TPS-Abu Dhabi!*

The school hymn embodies the ideals, aspirations, and values of The Philippine School – Abu Dhabi. It serves as a reminder of every TPSian's commitment to excellence, integrity, patriotism, and service.

Lyrics composed in 2014 by *Mr. Jonathan P. Esguerra* – former school principal and *Mr. Pocholo Maturan* – a former faculty member. Music by *Mr. Pocholo Maturan.*

Official Sports Identity: ***Green Hornets***

The Green Hornets represent strength, determination, teamwork, resilience, and school pride, inspiring TPSians to strive for excellence in sports and all school endeavors.

All school sports teams are required to adopt and exclusively use the official sports mascot, the ***Green Hornets***, and the official color, ***Emerald Green*** in all representations, uniforms, communications, related sporting activities and others to ensure consistency of identity and strengthen school spirit and unity.

OFFICIAL ORGANIZATIONS:

Governing Council:

The Governing Council provides strategic leadership and oversight to ensure the effective management and continuous development of The Philippine School. It supports the School Administration in upholding the school's mission, vision, policies, and educational goals while promoting accountability, excellence, and the well-being of the school community.

The GC is composed of the following elected officers:

- President
- Vice President
- Secretary
- Treasurer
- Auditor
- Project Manager
- Members

Parent-Teacher Organization:

TPS-AUH General Parent-Teacher Council (GPTC)

The GPTC strengthens school-home partnership, supports school programs and projects, and promotes the welfare and holistic development of every TPSian.

The GPTC is composed of the following elected officers:

- President
- Vice President
- Secretary
- Treasurer
- Auditor
- Project Manager
- UAE National Identity Ambassador (1 male, 1 female)
- Public Relations Officer (PRO)

All officers are elected by the body. Aside from the president and the PRO, all other officers shall have designated counterparts from the faculty members of TPS-AUH to ensure coordinated planning, implementation, and collaboration of all GPTC initiatives.

Student Organization: *Supreme Student Council (SSC)*

The Supreme Student Council is the highest student governing body of the school. It represents the student body, promotes student leadership, and organizes programs and activities that uphold the mission, vision, and core values of TPS-AUH.

The SSC officers are elected at the beginning of each school year, and their tenure of service ends at the close of the same school year. All elected officers are expected to abide by and uphold the provisions of the SSC bylaws throughout their term of office.

The council is composed of the following officers: President, Vice President, Secretary, Treasurer, Auditor, 2 UAE National Identity Ambassadors, 2 Sports Ambassadors, 2 Wellbeing Ambassadors, and Public Relations Officer (PRO).

School Newsletter: LAHAB

LAHAB is derived from the Arabic and Tagalog words "Lahab" and "Lihab," both of which pertain to the concept of a flame. This flame symbolizes light that guides vision, provides warmth and comfort, and represents hope and enlightenment, much like a torch.

The torch, as a longstanding symbol, has embodied values such as truth, divinity, liberty, freedom, justice, inspiration, enlightenment, leadership, and a steadfast dedication to education throughout history.

Official Digital Platforms:



Learning Management System (LMS): GENYO by DIWA Innovation

An online learning management system. An e-learning technology based instructional material used in classroom teaching in both Elementary and High School levels.

Science A-Z

Science A-Z provides an innovative, adaptable platform for Science Education. By offering differentiated lessons, interactive learning tools, and opportunities for inquiry-based learning. It ensures that students in Grades 4-6 to develop a solid foundation in scientific literacy, critical thinking, and problem-solving skills.

PraxiLabs

A cutting-edge virtual lab platform tailored for Science students from Grades 7-10. ***Praxilabs*** offer an immersive and interactive way to explore various scientific concepts and experiments through a virtual environment.

Kutubee is an interactive digital platform designed to support Arabic language learners through the Arabic Benchmark Test (ABT). It aims to enhance the learning experience by providing comprehensive resources, assessments, and tools tailored specifically for Arabic students.

A personalized digital library at every student's fingertips. myON is a student-centered, personalized digital library that gives students access to more than 7,000 enhanced digital books in the core collection. Titles are dynamically matched to each individual student's interests, grade and reading level. Combined with a suite of close reading tools and embedded supports, myON fosters student engagement and achievement.

READ Magazine is a student literacy series that combines the science of reading with engaging, sensory-rich content to develop learners' reading, comprehension, critical thinking, and writing skills. It provides meaningful, age-appropriate experiences that encourage students to read, express ideas, communicate creatively, and develop confidence as both ***Readers and Writers***.

i-Ready is an adaptive learning platform that supports personalized instruction in ***Reading and Mathematics.*** It uses diagnostic and instructional tools to identify students' learning needs, provide targeted practice, and monitor progress. Through individualized learning pathways, i-Ready helps learners strengthen essential skills, build confidence, and develop greater independence in *Reading and Mathematics.*

Internal Assessments:

Standardized-based Assessments (SBA) – also referred to as External Assessments are aligned with ADEK's standardized benchmarking requirements that includes the following:

International Benchmark Test (IBT) – for Grades 3-10 from ACER.

Arabic Benchmark Test (ABT) – (Arabic & Islamic) for KG2 – Grade 10, and for Islamic students, respectively.

Granada Learning (GL) exams – includes 3 series of exams:

PASS – Pupils Attitude Towards Self and School – for Grades 3-12.
NGRT – New Group reading Test – for Grades 1-10.
CAT4 – Cognitive Ability Test Assessment – for Grades 1 – 11.

*International Assessments such as **PISA, TIMMS and PIRLS** are conducted periodically.*

DepEd Assessments From Global Resources For Assessment Curriculum and Evaluation

This multi-faceted assessment policy ensures that a comprehensive approach is taken to evaluate student learning, guiding instruction and supporting student development effectively.

ARC - Assessment for Readiness and Career – for Grade 12.
RASH - Readiness Assessment for Senior High School.
PASS – Performance Assessment of Standards and Skills – administered to KG to Grade 9, and Grade 11, which encompasses subjects such as English, Mathematics, Science, Filipino and Social Studies.

Arabic Time (AI)

This is a program designed to strengthen Arabic language skills—reading, writing, speaking, and listening—held daily from Monday to Thursday during the first period.

THE PHILIPPINE SCHOOL – ABU DHABI
S. Y. 2026 - 2027

ADMINISTRATION



SCHOOL PRINCIPAL
Jesus S. Ostos, Jr.



VICE PRINCIPAL
Luzminda M. Divino, PhD

OFFICE STAFF



Human Resource
EMMANUEL M. DELA CRUZ



Registrar
JELLYN I. MANIAUL



Accounts
MARIE ANTONETTE D. MONTERDE



OHS/Compliance
JUNE KEITH M. MARIANO



School Supplies
CARLA KARYL Y. MANIAUL



Telecommunications
RITA S. JOSE

ACADEMIC COORDINATORS



Curriculum Specialist
MARY NILVIE S. BANGA



English Language
MARIFE M. GOOT



Filipino Language/Librarian
SHADEE I. BAHIM



Arabic Language
KHTAB ABAKAR IBRAHIM ADAM



Mathematics
JAN PAUL S. OGNITA



Science
RALPH LORENZ T. ROBLES



AI/ICT
ELVIRA J. FERNANDEZ



MSCS/SS
GILBERT O. SAN JOSE



Values Education
CRYSTEL D. EVANGELISTA



Islamic Education
KHALEED S. SHREEF



MAPEH
MAY R. SENIEGO



e-Learning/Robotics
CIRILO S. CAMACHO JR.



HELE/TLE
MICKA JEN G. RAMOS

ASSESSMENT TEAM



Assessment Specialist/CPD
Eng. EDREL DAN U. SELMO



Psychometrician
CRESLIANNE MARIE B. BROCA



Psychometrician
CHINNIE L. MASCULINO

NON - ACADEMIC COORDINATORS



Activities/SSC Adviser
MA. REBECCA A. DEL ROSARIO



Additional Learning Needs/Inclusion
LILIBETH S. AFABLE



UAE National Identity/ Arabic Secretary
AMANI ABAKAR IBRAHIM ADAM



Sports
MARK JAY B. TUMPANG

STUDENT SUPPORT COUNSEL



Prefect Of Discipline
KIER G. HOPIA



Child Protection/Safeguarding
LOUIS KATHERINE D. ABUCAY

SCHOOL SUPPORT STAFF



Information Technology
JEROME F. BENIGNO



Transport
MARC ANTHONY R. BISCOCHO



School Nurse
JOOLY THOMAS



Maintenance
JULIUS S. PLAZA



Service Staff Supervisor
MARIBEL F. TEOPE

SCHOOL UNIFORM



KINDERGARTEN



PRIMARY STUDENTS (Grade 1 to Grade 3)

INTERMEDIATE STUDENTS (Grade 4 to Grade 6)









JUNIOR HIGH SCHOOL (Grade 7 to Grade 10)

SENIOR HIGH SCHOOL (Grade 11 to Grade 12)



Type A: Regular School Uniform



Type B: Corporate Attire

P.E. UNIFORM (All Levels)



Complete Set of P.E. Uniform with Black or White Rubber Shoes

SCOUTING UNIFORMS





Kindergarten:

Girls: Scouting Dress, Yellow-green Cap, Pink Neckerchief & Twinkler Pin

Boys: Scouting Shorts & Polo, Sky blue Neckerchief & Khaki Cap



(Grades 1–3)

Girls: ***Scouting Dress***
Yellow Cap
Yellow Neckerchief &
Star Pin

Boys: ***Scouting Shorts & Polo***
Yellow Cap &
Yellow Neckerchief



(Grades 4–6)

Girls: ***Scouting Dress***
Yellow Cap
Golden Yellow Neckerchief &
Junior Pin

Boys: ***Scouting Shorts & Polo***
Green Cap &
Green Neckerchief



(Grades 7–8)

Girls: Scouting Dress, Orange Cap, Orange Neckerchief & Senior Pin

Boys: Scouting Shorts & Polo, Orange Cap, Orange Neckerchief





(Grades 9–10)

Girls: Scouting Dress, Red Cap, Red Neckerchief and Senior Pin
Boys: Scouting Shorts & Polo, Red Cap, Red Neckerchief

Haircut & Hairstyle Policy

Inspection is made ***every 1st Friday of every month***. Failure to comply with the haircut standard will result in a minor conduct violation and will be recorded at the Anecdotal record by the Class Adviser. In case the 1st Friday of the month is declared a holiday, the next regular school day is the haircut inspection day.

MALE
1. Undercut and spiked hairdos are not allowed for the boys. 2. They must adhere to the prescribed haircut style of the school (i.e. 2 by 3 clean cut). 3. Hair must not be suspended on the face, be tidily arranged and should be of its natural color.

FEMALE
1. Girls' hair should be properly clipped or tied. 2. Accessories should not draw undue attention to the students. 3. Wearing of valuable and expensive jewelries is not allowed. 4. **Boy haircut is NOT allowed for the girls.** Only a natural hair color range and patter are acceptable. Colored hair and highlights are not allowed.

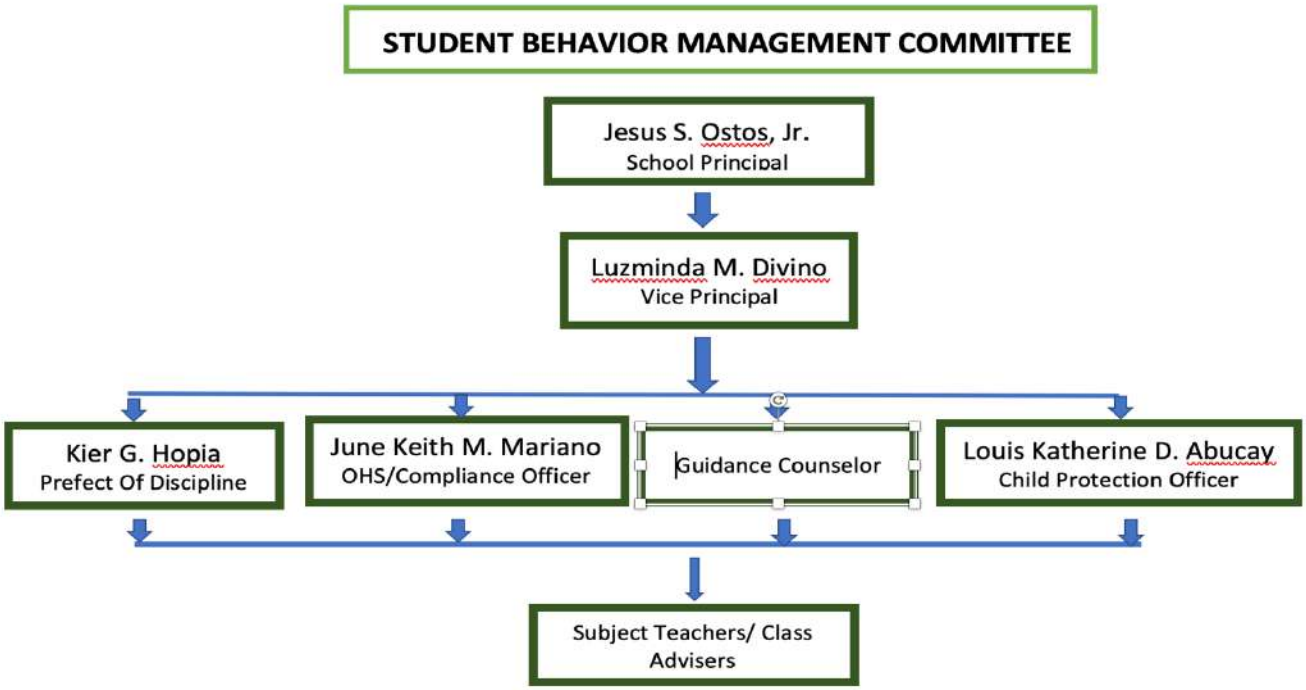
Policy Limiting School Bags Weight

As your custodians, we prioritize your well-being and address the potential long-term effect of you carrying heavy school bags.

- The use of big, heavy bags, especially those with trolleys is discouraged due to the grounds of health and safety in the school bus.
- Your bag should not exceed 20% of your body weight to avoid adverse effects on the spin and body.
- Listed below are the maximum weight as prescribed by the *Abu Dhabi Education and Knowledge.*

Grade	Maximum Backpack Weight (KG)
KG2	2.4
Grade 1	2.6
Grade 2	3.0
Grade 3	3.4
Grade 4	3.8
Grade 5	4.1
Grade 6	4.5
Grade 7	5.0
Grade 8	5.8
Grade 9	6.5
Grade 10	7.3

BEHAVIOR GUIDELINES



Guiding Principles in Handling Student and Parent Concerns based on the Student Behavior Management Policy and Student Protection Policy:

1. First and Second Minor Offenses

- The Class Adviser will address first and second minor offenses, depending on the nature and seriousness of the incident.
- All incidents, actions, and interventions are recorded in the Anecdotal Record.
- Concerns involving student safety, protection, or serious behavior must be referred immediately to the appropriate personnel.

2. Third Minor Offense and Major Offenses

- The Prefect of Discipline (POD) must be informed.
- The Guidance Counselor and Child Protection Officer (CPO) must be involved for appropriate counseling and intervention.
- All incidents and interventions are properly documented in the Anecdotal Record.
- Serious behavioral, academic and child protection concerns are to be handled by the Class Adviser, the POD, CPO and Guidance Counselor.

3. Parent Conferences

- Parent conferences are conducted in the designated office or appropriate meeting area.
- ***The POD holds the conference using the prescribed form when the concern involves discipline.***
- ***The CPO holds the conference using the prescribed form when the concern involves student protection or welfare.***
- ***The Guidance Counselor holds the conference using the prescribed form for counseling and intervention.***
- Your Class Advisers will follow the established procedure before conducting a formal or sensitive parent conference.

A. General Rules on Misconduct and Academic Awards

- One (1) Major Offense = Disqualification from Academic and **Ineligibility/Elimination** of Exemplary Behavior Awards.
- Three (3) Minor Offense = One (1) major Offense
- All offenses will be recorded in the student's anecdotal record.
- Suspension (3 days), expulsion depending on the gravity of the offense.

Level 1: Minor Offenses

A. Behavioral Minor Offenses- Any behavior that results in disruption of the teaching and learning environment. The following violations are considered minor in nature:

1. Improper wearing or incomplete school & PE uniform.
2. Not wearing of the official school jacket, pants, and school I.D.
3. Wearing of earrings and studs (Grades 7-10).
4. Wearing of make-up (Grade 7-10; Light make-up is allowed in SHS)
5. Improper haircut/hairstyle (spiked, undercut, emo cut).
6. Colored hair/ highlights /nails/nail extension.
7. Wearing inappropriate accessories (trinkets, dangling fancy earrings).
8. Wearing of valuable and/or expensive jewelries.
9. Loitering and/or playing during breaks.
10. Littering on school premises and school bus.
11. Misconduct during flag ceremony/assemblies.
12. Unauthorized bringing and/or using any form of musical instruments/electric guitar/gadgets/toys/music player/instruments/devices.
13. Possession of non-educational/playing cards.
14. Going malls, cinemas, gaming centers while in school uniform.
15. Disregarding the teacher/school communications and advisories.
16. Wearing and using different lanyard and school ID.
17. Leaving the classroom without the proper passes (admin, clinic, toilet pass).
18. Engaging in play inside the classroom and/or along the hallways during break time.
19. Eating, sleeping during class hours.
20. Not participating and staying inside the classroom during morning assembly.
21. Persistent refusal to comply with school rules or authority for two (2) consecutive reminders and advisories.
22. Unauthorized use of gadgets (phones, iPad, smartwatch, and other gadgets) without the approval of the class adviser, subject teachers during class hours.
23. Playing pranks; minor practical jokes that cause harm and/or disrupt the learning environment during class hour.
24. Talking excessively, shouting or creating unnecessary noise that disrupts classes or school activities.
25. Bringing of unauthorized/prohibited foods and drinks without permission in the school premises.
26. Teasing students/classmates in a manner that does not constitute bullying but causes unnecessary disruption.
27. Failure to demonstrate proper respect during prayers, ceremonies, school program, or official activities.
28. Charging personal electronic devices using school electrical outlets without permission.
29. Accessing unauthorized websites or application during school hours without permission.
30. Failure to present an excuse letter after an absence or tardiness within the required timeframe.
31. Failure to wear the prescribed attire for special school activities when prior notice has been given.
32. Unable to surrender phones and/or other gadgets as required before first class period started.
33. Playing games, watching videos, or browsing social media during class hours without permission.

B. Academic Minor Offenses

1. Incomplete materials needed in class
2. Tearing pages/erasing teacher notes in the diary or school logs.

3. Habitual failure to submit homework and Performance tasks.
4. Failing to attend classes on time repeatedly without an acceptable excuse.
5. Failure to return borrowed school property, books or learning materials on time.

Corrective Actions for Minor Offenses

First Offense

1. The incident/offense is noted in the anecdotal record by the concern subject teacher/class adviser.
2. Verbal warning by the concerned subject teacher/class adviser. Conduct immediate classroom-based intervention.

Second Offense

1. Minor offense is noted in the anecdotal record.
2. Every class adviser shall inform (call, SMS) the concerned parent of the child.
3. Counseling with the class adviser.
4. If the student responds positively and the concern is manageable, case remains and shall be closely monitored until resolved with the class adviser.

Third Offense

1. Minor offense is noted in the anecdotal record.
2. Letter to the parents/guardian informing them of the minor offenses committed by the child.
3. Counseling with the class advisers.
4. Three minor offenses are equivalent to one major offense.

*If the repeated concerns remain not manageable by the class adviser, cases shall be endorsed to the POD to conduct preliminary investigation, narrative and anecdotal must be submitted to the POD as evidence.

Level 2: Major Offenses

A. Behavioral Major Offenses

1. Possession of pornographic/inappropriate materials.
2. Vulgar speech, writing, or drawings.
3. Disrespect, disobeying and neglect of persons in school authority and student officers.
4. Influencing others towards insubordination.
5. Inciting fights and/or causing trouble in school/car lift/school bus
6. Giving false testimonies nor falsely accusing another student.
7. Habitual tardiness within three (3) consecutive late/absences without valid reason/excuse letter and supporting documents.
8. Cutting classes/truancy during school class hours.
9. Bullying (verbal, physical, social, cyberbullying – via digital platforms including social media and any messaging apps.
10. Fighting/hurting a fellow student (subject to case evaluation)
11. Maligning fellow students and school authority (name-calling, slander, vulgar language)
12. Tattoos or body piercings.
13. Any form of stealing/shoplifting (in and out of the school)
14. Improper conduct and/or gross misconduct
15. Vandalism, destroying and tampering of school property (parents pay for damages as proven during the investigation).
16. Unauthorized use of school name/logo for external events.
17. Unauthorized selling/soliciting & collecting funds without principal's written approval.
18. Bringing deadly weapons and/or any form of hazardous items.

19. Bringing and/or coming to school under the influence of alcohol.
20. Bringing cigarettes, smoking and vaping in the school premises and on the school bus.
21. Public Display of Affection (PDA) with opposite/same gender in school or anywhere else while wearing the school uniform.
22. Gambling of any form in the classroom and/or within the school premises.
23. Utilizing/Attempting to harm other using scissors, cutter, and/or any sharp objects.
24. Any form of falsification as threats and/or forgery of documents and signatures.
25. Taking unauthorize screenshots, photos, and/or recordings of school activities and/or other students without permission.
26. Non-compliance with the use of Digital Technology (e-safety guidelines) policy.
27. Defamation; making false statements that harm others' reputation including online posts, shared attend images, texts, videos, any form of application online.
28. Cyber/Sexual harassment, including unwanted verbal, non-verbal, physical, and/or online social media platform.
29. Hazing, initiation rites, or any degrading or humiliating acts against another student.
30. Hacking, attempting to gain unauthorized access to school systems, accounts, database, wifi networks, or digital learning platforms.
31. Engaging in any criminal act inside or outside the school that adversely affects the reputation, safety, or orderly operation of the school.
32. Intentional of misrepresentation of identity, impersonating another student, parents, teachers and/or through online mode of communication.
33. Blackmail, extortion, coercion, or demanding money for projects/assignments or services through intimidation.
34. Leaving the school campus without the official authorization during school hours without permission.

Academic Major Offenses:

Academic Dishonesty

1. Possession or use of any form of cheating materials during exam.
2. Copying or peeking at another student test paper.
3. Allowing other students to copy from one's test paper.
4. Giving and/or signaling answers during exam.
5. Any form of stealing, giving, and/or receiving test paper and/or any supporting documents including research work related without permission.
6. Any form of cheating through online (browser, chatGPT, AI apps, & documents) and/or remote – paper and pen test exam such as leakage, phone, smartwatch, iPad, and/or any kinds of materials related during exam.
7. Plagiarism for published/unpublished books/materials such as research work, SIP, capstone, and/or projects across all subjects.
8. Duplication/Fabrication/Manipulation of work from previous school year and/or within the school year – submitting the same work and/or documents for multiple assignments/projects across all subjects.
9. Distribution of confidential school information, exam materials, student records, or internal communication without authorization.

Corrective Actions for Major Offenses

Offense	Corrective Action
First Offense	Anecdotal record + report to Prefect of Discipline (POD) and Child Protection Officer (CPO) + letter to parents + conference+ Guidance Counseling

Repercussion on Academic Awards

Offense Type	Result
1 Major Offense	- Disqualified from Academic Awards
3 Minor Offenses (1 Major Equivalency.)	- Still qualified unless 2nd major offenses are committed

GRADING SYSTEM

The revised grading system introduces differentiated approaches across the four Key Stages of basic education: KS1 (KG to G3); KS2 (G4 to G6); KS3 (G7 to G10); and KS4 (G11 & G12), aligned with the pedagogical intent and developmental benchmarks of the Revised K to 10 and Strengthened SHS Curricula. These adjustments ensure that the grading serves as a meaningful tool for supporting learning, rather than merely a measure of academic ranking.

For Key Stages 1 (KG to G3)

For Kindergarten:

A descriptive grading system shall be implemented to reflect learners' developmental progress and support foundational learning. Descriptive non-numeric grades descriptor such as Consistent (Co), Developing (DV), and Beginning (BG) shall be used in reporting learner performance through the Progress Report

For G1 to G3:

A descriptive grading system shall be also implemented but the descriptive non-numeric grades descriptor will be different from KG, instead Advancing (A), Benchmarking (B), Connecting (C), Developing (D), and Emerging (E) will be used.

In SY 2026-2027, Grades 2 & 3 shall continue to use the numerical grading system. In SY 2027-2028, Grades 3 shall continue to use the numerical grading system with zero-based grading and beginning of SY 2028-2029, all KS1 (KG to G3) shall fully transition to the descriptive grading system.

KS2 (Grade 4 to 6), KS3 (G7 to G10), & KS4 (G11 & G12)

The numerical grading system shall remain in place, with grades computed from WWs, PTs, and Exams, using assigned weights specific to each learning area. Greater emphasis shall be given to PTs as a primary evidence of learners' understanding, application, and higher-order skills.

Computation of Termly Final Grades

Step 1: Raw scores from all student work are added up. (Written Works, Performance Tasks, Summative Test 1 & 2 and Term Exams) using an Electronic Class Record (ECRs)

Step 2: The sum for each component is converted to the **Percentage Score**. To compute the Percentage Score (PS), divide the raw score by the highest score, then multiply the quotient by 100%.

$$\text{PERCENTAGE SCORE (PS)} = \left(\frac{\text{Learner's total raw score}}{\text{Highest possible score}} \right) \times 100\%$$

Step 3: Percentage Scores are then converted to **Weighted Scores** to show the importance of each component in promoting learning in the different subjects. To do this, the Percentage Score is multiplied by the weight of the component found in **Table 1** for KS2 & KS3 and **Table 2** for KS4. The product is known as the Weighted Score (WS).

Table 1: Weight of the Components for Each Learning Area in KS2 & KS3:

Learning Area/Subject Group	WWs	PTs	Exams
English, Filipino, Mathematics, Science, Araling Panlipunan (AP), Values Education/GMRC, Arabic Language, Islamic Education, Moral, Social, and Cultural Studies (MSCS)	20%	50%	30%
Home Economics & Livelihood Education (HELE)/Technology & Livelihood Education (TLE), Music, Arts, Physical Education & Health (MAPEH), STEM Robotics, ICT/AI Program	20%	60%	20%

Table 2: Weight of the Components for Each Learning Area in KS4:

Learning Area/Subject Group	WWs	PTs	Exams
SHS Core Subjects, Other SHS Academic Electives	20%	50%	30%
SHS Field Exposure, Arts Apprenticeship, Creative Production and Innovation	15%	70%	15%
SHS Arts, Sports, and Health & Wellness Electives	20%	60%	20%
SHS Research Electives and Design & Innovation	40%	60%	-
SHS TechPro Electives	15%	65%	20%
SHS Work Immersion	20%	80%	-

Please note that for Grade 12, for this SY 2026-2027 it will follow the DO8, s.2015.

Step 4: The sum of the weighted scores in each component is the Initial Grade. This initial grade will be transmuted using the given transmutation table to get the **Termly Final Grade (TFG).**

Step 5: The quarterly grade for each learning area is written on the report card of the student.

For **MAPEH**, individual grades are given to each area: *Music, Arts, Physical Education, and Health.* The termly grade for MAPEH is the average of the termly grades in the four areas.

$$\text{Termly Grade for MAPEH} = \frac{\text{QG for Music} + \text{QG for Arts} + \text{QG for PE} + \text{QG for Health}}{3}$$

For **ICT/Robotics (KS1: G2 & G3),** for SY 2026-2027, individual grades are given to each area: ICT and Robotics. The termly grade for ICT/Robotics is the average of the termly grades in the two areas.

$$\text{Termly Grade for ICT/Robotics} = \frac{\text{TFG for ICT} + \text{TFG for Robotics}}{2}$$

For **ICT, Robotics, & HELE (KS2, G4 & G6),** individual grades are given to each area: ICT, Robotics and HELE**.** The termly grade for ICT, Robotics and HELE is equivalent to the sum of the weighted TFG of the said subjects.

- ✓ 50% of TFG HELE
- ✓ 25% of TFG ICT
- ✓ 25% of TFG Robotics/AI

$$TFG\ for\ HELE, Robotics, \&ICT = (TFG\ HELE * 0.5) + (TFG\ Rob * 0.25) + (TFG\ ICT * 0.25)$$

For **ICT, Robotics, & TLE (KS3: G7 & G10)**, individual grades are given to each area; ICT, Robotics, and TLE. The termly grade for ICT, Robotics, and TLE is equivalent to the sum of the weighted TFG of the said subjects.

- ✓ 50% of QFG TLE
- ✓ 25% of QFG ICT
- ✓ 25% of QFG Robotics/AI

$$TFG\ for\ TLE, Robotics, \&ICT = (TFG\ TLE * 0.5) + (TFG\ Rob * 0.25) + (TFG\ ICT * 0.25)$$

The following are the steps in computing for the general average at the end of the school year:

For KS1 (Kindergarten & Grade 1)

For SY 2026 – 2027, there are no numerical grades in Kindergarten and Grade 1. Descriptions of the learner's progress in the various learning areas are presented using checklists and other portfolios.

For KS1 to KS4 (Grades 2 - Grades 12)

The average of the Termly Final Grades (TFG) produces the Final Grade.

$$\text{Final Grade by Learning Area} = \frac{\text{Term 1 Grade} + \text{Term 2 Grade} + \text{Term 3 Grade}}{3}$$

The **General Average** is computed by dividing the sum of all final grades by the total number of learning areas. Each learning area has equal weight.

$$\text{General Average} = \frac{\text{Sum of Final Grades of All Learning Areas}}{\text{Total number of Learning Areas in a grade level}}$$

The Final Grade in each learning area and the General Average are reported until **three (3) decimal places**.

STUDENT PROMOTION AND RETENTION

A Final Grade of 75 or higher in ALL learning areas allows the student to be promoted to the next grade level.

For KG to Grade 1 Learners' Promotion and Retention

Requirements	Decision
Meet the Expectations in all learning areas	Promoted to the next grade level
Did Not Meet Expectations in not more than two learning areas	Must pass summer remedial classes (SRC) for learning areas with beginning mark to be promoted to the next grade level. Otherwise, the learner is retained in the same grade level.
Did Not Meet Expectations in three or more learning areas after the SRC	Retained in the same grade level

For Grades 2 to 12 Learners Promotion and Retention

Requirements	Decision
Final Grade of at least 75 in all learning areas	Promoted to the next grade level
Did Not Meet Expectations in not more than two learning areas	Must pass summer remedial classes (SRC) for learning areas with developing mark to be promoted to the next grade level. Otherwise the learner is retained in the same grade level.
Did Not Meet Expectations in three or more learning areas after SRC	Retained in the same grade level

AWARDS and RECOGNITION

The Philippine School – Abu Dhabi grants awards of recognition to deserving students in accordance with the new DepEd Order No. 15, Series of 2026, on the Revised Guidelines on Classroom Assessment, Grading System,

Awards and Recognition for the K to 12 Basic Education Program, with some modifications approved by The Philippine School Management.

For Kindergarten and Grade 1

The **Performance Award** is given to acknowledge their most evident strengths and significant improvement in specific areas. Since Kindergarten and Grade 1 learners do not receive numerical grades, their outstanding achievements are assessed based on the different domains and learning competencies outlined in DepEd Order No. 15, Series of 2026 at the end of each Term. To ensure fairness and inclusivity, the same award may be given to more than one learner.

The **Character Traits Award** is given to affirm their positive traits and attitudes or to recognize their significant improvement.

For Grades 2 to 12:

The ***Termly Academic Excellence Award*** is given to learners at the end of each grading period/term, while the ***Year-End Academic Excellence Award*** is given at the end of the school year. ***The Principal's Award*** is given to students who consistently qualify for the Termly Academic Excellence Award from the first to third term.

These three awards are open to students from **Grades 2 to 12** who meet the following criteria:

- Must achieve a **general average of at least 90.000%** in the specified grading period/term.
- Have **no grade lower than 85.000%** in the core subjects
- Attain **at least 80.000% grade in Arabic**; students enrolled in Islamic Education must have **a minimum grade of 85.000%**.
- Earn a **final grade of at least 85.000%** in MAPEH/HELE/TLE-ICT/Robotics, with no component grade lower than **80.000%**.
- Exhibit **good moral character** and have **no disciplinary record** during the grading term/period.
- If a **Cycle 1-3 students absence rate exceeds 5%** the student shall be identified as an attendance cause for concern and maybe disqualified from receiving academic awards, unless the absences are valid, properly documented and approved by the school principal.
- For students in alternative modes of learning, the granting of awards is subject to the Principal's discretion, following the deliberation of the honors and awards committee.

Other awards include: (Given during recognition, completion, or graduation ceremony)

✓ **The Perfect Attendance Award** is given **each term (term one to term three)** to students who have **consistently attended all scheduled class days** during the term, **with no authorized or unauthorized absences recorded.**

✓ **Subject Excellence Award** - recognizes the exemplary performances of the students in different learning areas. It is given to students who have attained the **HIGHEST FINAL GRADE** (at least 90.000%) in each subject area.

✓ **Exemplary Leadership and Behavior Award** - students who have demonstrated exemplary skills in motivating others and organizing projects that have significantly contributed to the betterment of the school and/or community and Students who have shown exemplary behavior, desirable habits, and a good attitude within the current school year as observed by all subject teachers.

✓ **Research and Innovation Award** - individual, pair, or group who led the planning and execution of a research or innovation to advance the potential applications of technology, or for research whose findings can be used to drive better efficiency and productivity as well as to improve the lives of the people in the school and/or community.

✓ **Sustainability Award** – presented to guest speakers in recognition of their valuable contributions and discussions on sustainability, and to students whose Science Investigatory Project (SIP) best demonstrates innovation and relevance to sustainability. The awardee for the SIP category is selected by the HOD and panelists based on established criteria during the presentation of studies.

- ✓ **Award for Special Recognition** - given to students who have represented and/or won in competitions at a school, division, regional, national, or international level.
- ✓ **Service Award** - Given to the deserving student/s who consistently served and volunteered as approved by the deliberation committee.

- ✓ Awards from Service Providers and Achievements in International Exams and Other awards and recognitions as approved by honors and awards committee

GUIDELINES ON MANAGING ACADEMIC DISHONESTY DURING EXAM

Before the Exam

- Students must place **bags at the front of the room**.
- Students must surrender **all electronic devices** (phones, smartwatches, tablets, laptops, earphones, etc.).
- The Class Adviser will conduct a **pocket check**.
- Students must have their **own exam materials**; borrowing is not allowed.

During the Exam

- Class Advisers/invigilators must **actively monitor students** throughout the examination.
- Students are **not allowed to leave the examination room** except during the designated break.

Reminder on Consequences:

- ✓ Cheating is considered a **major offense** (Refer to Levels of Misconduct of the Student Handbook).
- ✓ If proven, corrective actions will be deemed application under school policies.

School Attendance and Tardiness

1. School Attendance Requirement

- ➢ Students are expected to attend school daily as part of their academic obligation.
- ➢ Absences must be accompanied by a **valid excuse letter** signed by a parent/guardian and submitted upon return to the **Class Adviser**.

2. **Reporting Absences**

- ➢ Parents/guardians must notify the school on the day of absence via phone call, message, or written note.
- ➢ For absences exceeding **three (3) consecutive days**, medical certificate may be required.

3. Tardiness

- ➢ Gates open at 6:45 am (Monday to Friday)
- ➢ All students must be **inside the TPS school campus on or before 7:30 AM**. Arrival after 7:30 AM is considered late.
- ➢ Students must wear the **complete school uniform** and **school ID** (once officially released) upon entry.

4. **Consequences of Tardiness**

- ➢ **3 instances of tardiness = 1 day of unexcused absence** (accumulated).
- ➢ **Repeated tardiness may lead to:**
  - A meeting with parents/guardians.
  - Reflective tasks or written explanation.
  - Disciplinary action, if habitual.
- ➢ No student is allowed to leave the campus during school hours without written permission from parents and approval from school authorities.
- ➢ An official school gate pass must be issued for early dismissal.
- ➢ Habitual tardiness and absences affect a student's performance, character formation, and eligibility for honors.

Extra-Curricular Activities (ECA) and Events Participation Policy
(Aligned with ADEK Standards (Academic Year 2026 onward))

Purpose & Scope

This policy establishes the standards and procedures for TPS-AUH student participation in school-approved extra-curricular activities and events, including clubs, competitions, cultural, artistic, athletic, academic, social, and philanthropic programs, in accordance with ADEK regulations. Activities may be free or fee-based, subject to ADEK approval and reasonable fees. TPS-AUH ensures inclusive and equitable access for students of diverse ages, genders, abilities, and interests, while maintaining activities led by school staff or volunteers as free when required and ensuring that all programs, materials, symbols, and conduct respect UAE national identity and cultural values.

Junior–Senior Promenade (JS Prom)

* The JS Prom is not simply a social event. It is a structured student experience that allows our learners to Transform, Progress, and Succeed through responsible participation, collaboration, leadership, and celebration of their journey.
* It promotes student participation, collaboration, leadership, responsibility, and social development.
*it will be implemented as a Student Performance Task within the approved Philippine curriculum.
* Students receive marks based on approved criteria such as preparation, participation, performance, collaboration, and active engagement.

Parent/Guardian Consent

* Signed Parent/Guardian Consent is required for participation.
* Parents will be informed in advance of the date, venue, programme, dress requirements, fees, transportation, safety measures, and academic requirements.

Fees & Financial Accountability

* JS Prom fees, where applicable, shall be reasonable, transparent, and subject to applicable school/ADEK requirements and approvals.
* Fees may cover approved event expenses, including venue, meals/refreshments, materials, decorations, transportation, and programme requirements.

Student Wellbeing & Inclusion

* The school shall provide a safe, inclusive, respectful, and welcoming experience for all eligible students.
* Students must observe the TPS Student Code of Conduct, safeguarding requirements, and UAE culture and values.

Student Work Immersion & Observership

Purpose:

* Provides students with authentic, supervised learning experiences that connect classroom learning with real-world work and career pathways.
* Develops workplace readiness, responsibility, communication, collaboration, professionalism, and career awareness.

Implementation

* Work Immersion/Observership is conducted within the school through structured, curriculum-related tasks and experiences.
* It will be experienced and conducted outside the school to expose students to relevant workplaces and professional environments.
* Activities must be school-approved, properly coordinated, supervised, and aligned with students' learning and career interests.

Student Responsibilities

* Follow the school Code of Conduct, safeguarding requirements, and UAE laws and cultural values.
* Demonstrate professional behaviour, punctuality, respect, confidentiality, and appropriate communication.
* Complete assigned tasks, reflections, documentation, and other academic requirements.
* Follow all health, safety, and workplace procedures.

Parent/Guardian Requirements

* Signed Parent/Guardian Consent is required before participation.
* Parents will receive relevant information regarding the placement/venue, schedule, activities, transportation, safety measures, and requirements.

Safety & Supervision

* All activities shall undergo appropriate risk assessment and safety planning.
* Students shall be appropriately supervised and supported throughout the activity.
* Required permissions, documentation, and emergency arrangements shall be secured before implementation.

Student Learning Outcome

* Students are expected to apply classroom knowledge, gain workplace awareness, develop employability skills, and reflect on their future education and career choices.

TPS Commitment: Every Work Immersion and Observership experience should help students Transform • Progress • Succeed by connecting learning with meaningful real-world experiences.

FOOD GUIDELINES AND POLICIES

Food Allergies & Medical Information

Parents are required to promptly inform the school of any allergies their child may have. The School Nurse keeps updated Individual Health Care Plans (IHCPs) for procedures, and emergency contact information.

- A list of allergens
- Symptoms and treatment steps
- Emergency contacts

No Nut Policy

Nuts and any food products containing nuts (e.g., Nutella, peanut butter) are strictly prohibited at school. This is to prevent exposure that could be life- threatening for students with nut allergies.

Food Restrictions

In addition to nuts, the following items are **not allowed** on school grounds, nor sold in the canteen:

- Chips and crisps
- Fizzy drinks
- Food and beverages in glass containers or bottles

Food Sharing and Birthday Celebrations:

To protect from food poisoning and food allergies, we **discourage the sharing of food**. Parents are kindly requested **not to send food to school for birthday celebrations**.

Varsity Player Policy

I. Purpose

This policy aims to guide all TPS varsity players in maintaining discipline, academic excellence, and proper conduct while representing the school in athletic activities.

II. Practice Guidelines (connected inside school premises)

1. **Approval & Supervision**
   - Varsity players are **only allowed to attend practice sessions** with the **approval of the P.E. Coordinator**.
   - All practices must be conducted **under the direct supervision of assigned P.E. Teachers**.
   - Unauthorized practices are strictly prohibited.
2. **Proper Attire**
   - **Issued Varsity and P.E. uniforms** are to be worn **only during official practice sessions** or **when required for a school activity**.
3. **Practices conducted outside school premises.**

III. Academic Requirements

To remain part of the TPS varsity team, all players must consistently meet the following academic standards:

- **Minimum Grade of 80** in Arabic subjects.
- **Minimum Grade of 85** in all core and non-core academic subjects.

Failure to meet these academic standards may result in temporary suspension from team activities until improvement is shown.

IV. Conduct and Discipline

Varsity membership is a privilege granted to students who consistently uphold the values of academic excellence, good conduct, and team spirit. Players are expected to maintain these standards at all times. The school reserves the right to review and reassess a varsity player's eligibility based on academic performance, behavior, or health-related concerns.

1. **Expected Behavior**
   - Varsity players are expected to serve as **role models of discipline, respect, and responsibility** both inside and outside the campus
2. **Offense Monitoring**
   - **Three (3) minor offenses** committed by a varsity player will be considered equivalent to **one (1) major offense**.
   - Consequences for major offenses include:
     - Suspension from games or practice
     - Removal from the varsity team (subject to review by the disciplinary team)

SCHOOL CLINIC POLICY AND GUIDELINES

- The nurse should be informed of any medical condition of the student and any medication used by them during an emergency like an asthma attack, diabetes, heart issues and etc.
- All the parents should fill out the health information form.
- Unless it is prescribed life-saving medication and parents have authorized their child to carry it personally, Students should not be carrying around their own medications in their school bags. It is advised that the guardian can bring the medications to the school clinic in their original container with a signed parent note indicating the student's name, dosage, and frequency of administration.

Medical conditions and emergencies

1. **Students who have been suspected of communicable diseases** will need to stay at home until all the symptoms are cleared as officially declared by the medical practitioners.

2. Parents/guardians should **immediately inform the school** if their child has been diagnosed with a **communicable disease**.

3. Parents should follow the **required medical advice and school health protocols** before allowing the student to return to school.

4. The school nurse and relevant school personnel should be informed of any **communicable disease diagnosis or health concern** that may affect the student or school community.

5. Students are encouraged to practice **good hygiene**, including regular handwashing, proper cough and sneeze etiquette, and maintaining cleanliness.

6. **FEVER**: If the student has fever or flu symptoms, they are required to stay home and take a rest. Any fever case should be coming back to school only if they don't have a fever for 24 hours without any antipyretics.

7. **Contacting the parents** Any injuries happen that require more than a band aid for students the school will make every effort to contact and advise the parent.

TRANSPORT POLICY

The school reserves the right to cancel the service or ban a student as a consequence of misconduct or unacceptable behavior of either the student or parent towards school officials and personnel as well as failure to comply with the abovementioned policy.

1. The bus service is on an annual basis. Bus fee is fixed and must be paid in cash and in advance either yearly or quarterly. **In case of cancellation for any reason, fees must be paid in full.**
2. As per the Integrated Transport Center, the travel time of the school bus is limited to **60 minutes**. **Riders must be in the designated pick- up/bus stop 5 minutes before the given pick-up time**. The bus driver will not be able to wait for late comers. In case of any delay, please make alternative transportation arrangement for the child. **(NO WAITING TIME)**
3. Bus Supervisors will neither call up nor send messages to parents unless necessary. For safety reasons, please address any concern to the bus supervisor and not to the driver.
4. Bus service and seats are subject to availability. Such must be CHECKED FIRST through a LETTER OF REQUEST at least a month before a planned transfer of location. An accurate, clear location map with useful landmarks must be included in order to facilitate the request.
5. Any changes that may affect the route, timings, and sequence of drop/pick up must be properly communicated in writing and must be **approved/authorized by the appropriate office.**
6. Inform the bus supervisor as soon as possible if the child is absent or will not be riding the school bus. **Bus switching is not allowed.**
7. Ensure that students know the bus number, name, and mobile number of the bus supervisor.
8. Parent/Guardian of kindergarten to grade 3 pupils must be at the designated drop area 5 minutes before the arrival of the bus. If the parent/guardian is not in the area, the child will be brought back to school and the

child must be fetched there. In case there is no one to receive the child (Grades 1 to 6), a waiver will be made and submitted to the school.

9. Proper behavior must be observed on the bus at all times. Vandalism, littering, or other misconduct that may cause damage to the bus or inconvenience to other riders will be dealt with according to the school's discipline policies. **Damage to school property will be paid/replaced by the offender accordingly.**
10. Riders are expected to give due respect to bus supervisors and drivers. All concerns related to the bus service must be reported to the bus supervisor not to the driver for necessary and prompt action.
11. Parents/Guardians are NOT allowed to ride the bus.

PARENT'S DUTIES AND RESPONSIBILITIES

1. Provide the school with the contact information of a person who can take calls at any time regarding bus concerns. This information must be updated as necessary.
2. Pay the cost of any damages to the school bus caused by their child/children. If the damages are proven/verified by the committee, the parents should bear the cost of any damages to the school property cause by their child/children.
3. Take an active part in educating children regarding safety and discipline during the school bus journey, especially while waiting for the bus, boarding and disembarking.
4. Work hand in hand and cooperate with the school regarding bus transactions and other concerns like routes, sequence, and time of pick up and drop.

VISITORS POLICY Upon Arrival

- To observe and follow cultural consideration policies of the UAE when visiting the school, visitors are encouraged to be in corporate/casual attire. Inappropriate attire is not permitted.
- Present the Emirates ID to the security guard to secure a visitor's pass and sign in the logbook.
- **Proceed to the school's receptionist; tell the intention of the visit and wait for further instructions.**

When the transaction is completed

- Proceed to the security guard and sign again in the logbook. And present the signed transaction slip.
- Get the Emirates ID before leaving the school premises.

Early Pick-up of Child/Children

- In certain cases, the child/children will be picked up early due to personal and important reasons, secure an early dismissal slip at the reception area, and wait for your child/children in the administration building waiting area.
- An authorization letter must be presented to the receptionist if another person will fetch your child/children.

Terms of Payments in the School	**Schedule of Quarterly Payment**
Cash Payment. Can be made in the Accounts Office in the Admin Building of **TPS – AUH Campus.** Timing: **Monday – Thursday (8:30 AM – 2:00 PM)** **Friday (8:30 AM – 11:30 AM)** **Sunday (8:30 AM – 12 noon)**	➢ First Quarter - Upon Enrolment ➢ Second Quarter - 1st week of December of the current year ➢ Third Quarter – 1st week of February of the next year ➢ Fourth Quarter – 1st week of April of the next year

References:

1. https://adek.gov.ae/-/media/Project/TAMM/ADEK/Downloads/Private- schools/Private-Schools-Policy-and-Guidance- Manual.pdf

2. Policy 50: Student Behavior Policy Corresponding to Article (55) of the Organizing Regulations. Private Schools Policy and Guidance Manual. Abu Dhabi Education Council, Abu Dhabi, United Arab Emirates. 2014-2015.

3. MANUAL (3rd Edition) edited as of 14 Jan.doc (cfo-pso.org.ph) MANUAL OF POLICIES, STANDARDS AND REGULATIONS FOR PHILIPPINE SCHOOLS OVERSEAS, Third Edition, Manila, Philippines, 14 January 2015.

4. DepEd Order No. 8, s. 2015, issued on 1 April 2015

5. DepEd Order No. 36, s. 2016, issued on 7 June 2016

All school-related concerns and inquiries, please contact:

Phone Number: +97125831044
School's email address: tpsauh.info@gmail.com
Account's email address: accts.tpsauh@gmail.com
Registrar's email address: registrar@tpsauh@gmail.com

Transform. Progress. Succeed.

PARENT'S ACKNOWLEDGEMENT FORM

As parent, we hereby affirm our steadfast partnership with the school for the intellectual, moral, and social development of our child/children. To express our commitment, we pledge to adhere to the following policies set by The Philippine School – Abu Dhabi:

- We will work with the school in building a good and morally upright environment for our child/children.
- We will give the school authority to impose discipline, but not exceeding any forms of corporal punishment, and administer corrective action whenever our child/children will go beyond the accepted norms of The Philippine School – Abu Dhabi as stated in the student handbook.
- We will establish a strong partnership with The Philippine School - Abu Dhabi through participation in any forms of parents-teachers fellowships, conferences, and meetings. In cases that our attendance will be hindered by time constraints, we will inform the school and will set a new schedule if necessary.
- We will support our child/children to join in all school activities, trainings, competitions, and field trips; and we will not hold The Philippine School – Abu Dhabi accountable for any untoward incidents that may occur that is beyond the school's control.
- We will support the school's goal of maintaining academic excellence by providing our child/children an environment conducive to learning; through close supervision and encouragement; and through constant monitoring of homework, project, and examination.
- We will responsibly attend to our child/children's financial needs such as tuition fees and other fees, with promptness and fairness.
- We enter into this pledge voluntarily as partners of the TPS family.

Student's Name: _____

KG/Grade: _____ Section: _____

Father's Name & Signature: _____

Date Signed: _____

Mother Name & Signature: _____

Date Signed: _____

KINDLY FILL OUT THE SEPARATE AKNOWLEDGEMENT FORM AND SUBMIT THE DULY COMPLETED FORM TO YOUR **CLASS ADVISER.**

THANK YOU FOR YOUR COOPERATION.

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KG/Grade: _____ Section: _____

Father's Name & Signature: _____

Date Signed: _____

Mother Name & Signature: _____

Date Signed: _____

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Student's Name: _____

KG/Grade: _____ Section: _____

Father's Name & Signature: _____

Date Signed: _____

Mother Name & Signature: _____

Date Signed: _____